



PSO Board Meeting  
Agenda for October 23, 2020  
8:30am - 9:30am in the CPA Library

- Committee updates
  - Lunch Calendar Coordinator/Lunch Sales and Concessions - [Natalie, back to doing the calendar and sending out email calendars and weekly updates.](#)
  - Faculty Appreciation
    - Headmaster Chats
      - 10<sup>th</sup> grade HM Chat Oct 24
      - 11<sup>th</sup> grade HM Chat Oct 31
      - 12<sup>th</sup> grade HM Chat Nov 7
      - [8A - Tues. 10/24](#)
      - [8B - Fri. 10/27](#)
      - [8C - Tues. 10/31 - Gordon will pick up at Costco on Elliot - pick up at 10:30am](#)
      - [8D - Fri. 11/3](#)
      - [8E - Tues. 11/7 - Andrea will pick up rest](#)
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    - [Conferences snack recap - next up November snack - conference snacks - donations were limited due to house events. Can we plan the timing better? Couple of parents heading up November, gratitude. Will ask kids to do some sort of gratitude notes.](#)
    - [Snowstorm - Mi casita possible as a buffet catering.](#)
    - [Kristina to donate candles, paper](#)
    - [Ask Mr. Poppelton to remind teachers to thank parents for gifts](#)
    - [Lunchroom volunteers can help with crafty things](#)
  - [Parent Mentors Email sent last night. 1 more will go out before Thanksgiving](#)
  - [Used Uniforms / Spirit Wear / House Shirts, buttons, pom poms, eye stickers](#)  
[Hold off until bball for middle school](#)  
[Sell at football game this week](#)  
[Spoke to Mr. Marcos about keep a list of who he give shirts to](#)  
[Kristina getting a job. We need someone to take over.](#)
  - [Study Skills Workshop \(Sept 23\) - recap 2-3 tray of cookies are enough, we had bought 5. 2 were left and put in teacher lounge](#)

- Financials - we are right on track as far as revenue and expenses. \$80-\$100 concessions per day.
- Open positions -
  - Secretary
  - Used Uniforms help, Spirit wear Need someone to take help, especially in the fall
  - Volunteers - how to recruit people - people want to be personally recruited. Told what to do, when to do it, how to do it. We need to do a better job personally finding people. Be specific when asking for help. Change up times for PSO meeting.
- Community Dinners
  - Pork On a Fork recap - not great less than \$100, restaurant has since closed
  - Cafe Rio (October 25th) -
  - November 13th - maybe chipotle, recorder concert
- Social
  - Events - Natalie will organize a social - Tuesday evening the 14th Bello Gusto. 7pm
  - FB posting help - still need 6th and 10th.
  - Instagram changes - getting good engagement
- No Snowstorm - messaging for White Elephant gifts 10/30-11/17 with sign up genius (20-25 gifts in categories as follows: small/gag items ex: hand lotion, pens, pencils, dry erase markers, screaming goat; medium gifts ex: books (need from Mr. Poppleton), small electronic items?; throw pillows/blankets, air tag? ; large items ex: ear pods, household appliances, etc) and individually gifting your teachers to go out 12/4- with a link to favorite things shared this info. Nice that teachers will go home with something.

Remind teachers to give thank you cards.

- House Lead Update - Joong Nguyen is new lead
- Cafeteria Bulletin Board Andrea still looking into it. How to handle, what the backing to be. Suggestion when organizing Do sports, club, sports club, not all sports on one side and clubs on the other
- Volunteer of the Month - Pam Morris.
- Next Board Meetings set all 8:30am in the CPA Library
- November 13, 2023 (library)
- December 11, 2023