



PSO Board Meeting - [Minutes](#)  
Agenda for November 8, 7:30-8:30pm via Zoom

- Present: [A. Rodriguez](#), [S. Keefe](#), [M. Deeds](#), [Z. Huang](#)
- Approve minutes from **In Person at Sozo October 4, 2022 @ 7:30pm**
  - [Minutes approved](#)
- Committee updates
  - Lunch Calendar Coordinator/Lunch Sales and Concessions
    - [Everything going well, no major issues](#)
    - [Panda Express is picking up their checks](#)
    - [Q. Ho still doing concessions - got a good deal on candy bars so have a lot](#)
  - Faculty Appreciation - Coffee Run - Conferences
    - [November 18th - snack treat](#)
      - [Theme: Just Poppin By To Say Thank You](#)
      - [Movie theme](#)
        - [Will provide popcorn, nostalgic candy](#)
        - [M. Eve will do decorations](#)
      - [Pexioto has also donated coffee and added a couple of gift cards](#)
        - [Will start in the morning and provide coffee and then faculty can grab popcorn/candy as they like](#)
        - [Discussion regarding adding pastries to go with the coffee](#)
    - [Snowstorm Lunch](#)
      - [Looking at Florindinos and adding community dinner](#)
  - Headmaster Chats / Donuts with the Headmaster 8th grade starting October 31st
    - [Last Headmaster chat today](#)
    - [8th grade donuts will be done by Houses](#)
      - [Started Monday](#)
      - [T. Banaum providing 2 dozen donuts each Monday](#)
  - Parent Mentors
    - [Emails to mentors - 1st/3rd week of each month](#)
    - [Suggestion to mention Enrollment information for incoming 5th graders](#)
  - Used Uniforms / Spirit Wear
    - [Used Uniform](#)
      - [No jackets/sweaters so not having sale](#)
      - [S. Keefe suggests making a call out for donations](#)

- M. Deeds → need to remind K. Pals to let M. Deeds know when she sells items so that it can be tracked
  - Spirit Wear
    - Will sell again when basketball games start
  - House shirts
    - Vendor looking at using is not local
      - Price point changes at 1,000 shirts
    - Discussion regarding better pricing and another vendor
    - Suggestion that K. Pals consider using a local vendor such as Anton with more tiered pricing
    - Also need to look at buttons
      - K Pals using same vendor as house shirts (not local)
      - Suggestion that K. Pals use a local vendor and see if there is better pricing if order both house shirts and buttons together
- Financials
  - M. Deeds sent out financials
  - Have not received September financials from GH accounting
- PSO Website
  - Announcements
    - Mrs. Johnson has found a place off of our PSO website that is password protected that families can access to see the daily announcements but someone from PSO still needs to post the daily announcements on the website
    - Discussion regarding announcements going forward
  - Family Directory
    - Mr. Poppleton was not aware that we still had a family directory
    - Discussion on whether it is still necessary since most students/families have cell phones and ways to contact/communicate with each other via social media
    - Decision that Family Directory is NO longer necessary and will NOT be continued
  - GoDaddy account
    - Need to keep goDaddy account for time being
    - S. Keefe will continue to look at what part we actually need and report back
    - Discussion regarding making generic pso accounts to see if we can do this and transfer the documents from current drives to generic pso accounts
      - Executive board will test this in December to see if it works and if it is good for all accounts
- Upcoming events
  - College Nights for Junior Parents - Wednesday, November 9, 2022 from 6:30 - 8:00pm
    - A. Rodriguez will set out Snowstorm flyers before event and set up for the event
  - Fall Sports Awards - Nov 15 4pm - 7PM
    - A. Rodriguez looking to see if she can get help to set up the refreshments between events
      - Will also place out Snowstorm flyers
- Snowstorm
  - Financials
    - Need to review what was given last year
    - A. Rodriguez and M. Deeds will provide updates so we can see where we are
    - Poster of financial meter to show parents how much has been given in pick up/drop off lines
  - Plan

- Distribute flyers at every event that we can
  - Email to sports parents
  - M. Deeds suggest that we include blurb on back of flyers regarding house points (Z. Huang to update and ask Mrs. Johnson to reprint)
  - Distribute flyers in drop off/pick up line on last week of Snowstorm (Wed/Thur/Fri)
    - A. Rodriguez will send out email to see if we can get volunteers to help distribute
  - Ask Mr. Poppleton to send a dedicated email regarding Snowstorm and robo call
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- Triad
    - First meeting will be December 7th
    - Discussion regarding theme - Lord of the Rings/Rings of Power - still working on it
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- Next board meetings
    - Monday Dec 5, 2022: 8:30am -9:30am CPA Library
    - New dates need to be set for 2nd semester – leads will be included in dates so can attend