



## PSO Board Meeting - [Minutes](#)

Agenda for January 9 9:30am - 10:30am in the CPA Library

- Present: [A. Rodriguez](#), [S. Keefe](#), [M. Deeds](#), [H. Richardson](#), [Z. Huang](#)
- Approve minutes from December 5th 8:30-9:30pm in the CPA Library ([minutes approved](#))
- Committee updates
  - Lunch Calendar Coordinator/Lunch Sales and Concessions - sell Ramen and mac n cheese at HS - always need new lunchroom volunteers - We increased prices - Selling plastic forks etc. - Drink vending machines?
    - [Ramen and mac n cheese will be sold at HS lunch only. \\$1.50 for each.](#)
    - [Forks will sell for \\$.10 each.](#)
    - [Last week of December sold 311 meals v. first week of January 335 meals \(increase of \\$150\)](#)
    - [Discussion to add back in the drinking vending machine. Agreed to try to set that up \(but no specific timeframe as to when\)](#)
    - [Discussion of adding Jamba Juice on Fridays \(3 flavors\). Can sell for \\$1 over what Jamba Juice charges. Need approval from Mr. Poppleton. May need a 3rd lunch volunteer to help with those sales](#)
      - [A. Rodriguez has someone contacting Jamba Juice & also looking into selling pizza slices for finals](#)
    - [Discussion of having a general sign up genius for Fridays only so that any parent can volunteer whenever they want \(will do this if we can get approval for Jamba Juice\)](#)
  - Faculty Appreciation - Snowstorm and conference recap. Next up, coffee/beverage run February 15th
    - [Great job on the lunch](#)
    - [Conferences: Day 1 provided bagels, Day 2 provided pastries, and Day 3 Sandwiches\)](#)
    - [L. Ramey working on beverage run for Feb 15. Discussion about Sozo delivering drinks \(but there may be a fee\).](#)
  - Parent Mentors

- H. Richardson has an updated list of new parents but would like another one for start of second semester
      - H. Richardson is taking the new parents and emailing them.
    - Z. Huang to reach out to admin to request an updated list
  - Used Uniforms / Spirit Wear / House Shirts, buttons
    - Still not a lot of sweaters or youth (smaller sizes)
    - Discussion about using our patches and putting them on new shirts and selling them. Need to get clearance from admin/Mr. Poppleton
    - Z. Huang will send out canva again about needing donations for used uniforms
    - House shirts
      - Still waiting on Mr. Poppleton on house shirts
      - No house event in January but they will have a pep rally (theme is “Enthusiasm”) in February
        - Will need House parents to decorate the gym (streamers/ballons, etc)
      - Discussion on price of house shirts (cheapest is \$11 – Anton quoted \$15)
        - Set up fee for each shirt is \$30
        - Decision to sell shirts (with new design) for \$20 each, will order 30 shirts (15 Adult Small and 15 Adult Medium)
- Financials
  - Reviewed financials for used uniform, concessions and hot lunch
  - M. Deeds will talk to GH accounting to adjust line item for Faculty Appreciation
  - Discussion regarding passive revenue
    - Remind families that passive revenue exists & free to sign up
    - Z. Huang to add to canva with passive revenue links with pictures of chairs/rug in forum + conference snacks to show what is happening with passive revenue funds.
- Upcoming events - Plan a New Year get together
- Snowstorm - Taxes
  - We paid employer taxes for the staff/teachers but staff/teachers were still taxed on the remaining amount.
- Triad - Meetings set, theme set
  - January 11th
  - January 18th
  - January 25th
  - February 1st
  - February 8th

- February 15th - 10:30am (This one would need to be a later time as we have the Coffee Run/Beverage Treat scheduled for this day)
- February 22nd
- Budget is \$9K but we will spend \$11K.
  - Discussion about reducing the tables and replacing with chairs to reduce cost. (further discussion at Triad meeting)
  - Reminder to let Mr. Jones know about the field
  
- Next Board Meetings set all 8:30am in the CPA Library
- February 13, 2023
- March 6, 2023
- April 10, 2023
- May 8, 2023
  
- Miscellaneous
  - Community Dinners - need to set up, there has been none scheduled yet.
    - Need to schedule with Pork on a Fork, Floridinos, Chipotle (February 16, April 25, May 9)
      - Z. Huang will reach out.