



PSO Board Meeting - [Minutes](#)  
Agenda for October 4 7:30-8:30pm at Sozo's

- Present: A. Rodriguez, S. Keefe, M. Deeds, Z. Huang
- Approve minutes from **In Person in the Cafeteria September 14, 2022 @ 8:30am**
- Committee updates
  - Lunch Calendar Coordinator/Lunch Sales and Concessions
    - credit card limit increased so can pay vendors
    - Boonli will go live on either Oct. 5th or Oct. 6th for Q2 orders
    - Past Monday was the last new lunch volunteer so all volunteers are trained and we have enough volunteers
    - Added \$500 to PEX card for concessions so Q. Ho can use when she sees something that is a good deal and can purchase (total \$1,000 on PEX)
  - Faculty Appreciation - Coffee Run - Conferences
    - Coffee Run
      - Well received by faculty
    - Conferences
      - Still need helpers and food for conferences
      - PSO will fill in gaps
      - Post on FB pages to remind families to donate
      - AR will check to make sure that either Daisy or Lindsay will be there on each day to help
    - Peixoto has offered to donate coffee for future FA events!
  - Headmaster Chats / Donuts with the Headmaster 8th grade starting October 31st
    - Headmaster Chats - going well
      - Z. Huang will send Canva to A. Rodriguez and S. Keefe
    - T will bring in just donuts for the 8th grade Donuts with the Headmaster, enough for each section
  - Parent Mentors
    - Emails to mentors - 1st/3rd week of each month
  - Used Uniforms / Spirit Wear
    - Used Uniform

- New family coming after fall break so A.Rodriguez will help with getting them uniforms
  - Spirit Wear
    - House shirts - sold out of all the small sizes
    - K. Pals working on redesign of house shirts - will need approval by Headmaster
    - Titan spirit shirts
      - Almost out of short sleeve shirts
      - Still have long sleeve shirts – students allowed to wear these
      - K. Pals looking to order women’s shirts in red
      - Mr. Marcos and Ms. Chien will wear Titan patches and shirts and PSO will take picture and post
      - Pom poms will come late so will sell during basketball games
    - Oct. 21st (senior night/last home football game)
      - K. Pals will sell spirit gear during game and at lunch Oct 20/21
      - M. Deeds will be available to help
- Administration Asks
  - Lost & found cart - asked if PSO can help with taking items to Goodwill (S. Keefe can help)
  - Chairs for front forum
  - Chess tournament (snacks for coaches)
  - Titan House parents – Mr. Marcos needs 2 parents for each house to help out each month with different activities.
    - ZH will create canva
    - AR will create sign up genius
    - Needs to go through school not PSO
- Financials
  - We are at a good point financially
- PSO Website
  - S. Keefe is still working on getting announcements to the new website. Currently will keep old website until this is done
  - Discussion regarding current PSO emails and new GH emails (whether to keep GoDaddy account)
    - Old PSO gmails have all the previous documents attached to them (concern that we may lose all of that information if we create new PSO accounts)
  - Passive revenue
- Upcoming events
  - College Night for Junior Parents - Wednesday, November 9, 2022 from 6:30pm-8:00pm
  - Financial Aid Night - Thursday, February 9, 2023 from 6:30pm-8:00pm
  - Fall Sports Awards - Nov 15 4pm - 7PM
- Snowstorm
  - Current dates are still October 31- November 18. Asked to extend to December 2nd or 9th
  - Faculty lunch will be December 15.
  - Need to start advertising new dates immediately after fall break (Z. Huang will make canva to post)
- Triad

- First meeting needs to be week of December 5th
- Discussion regarding theme - still need one
- Family Directory
  - JS still needs access to email (ZH will follow up with Angela)
  - A. Rodriguez mentioned at advisory meeting. S. Keefe will talk to admin about it
- Next board meetings
  - Tuesday Nov 8, 2022 7:30pm - 8:30pm Zoom
  - Monday Dec 5, 2022 8:30am -9:30am CPA Library