



PSO Board Meeting
Minutes for Sep 14, 2022

- Present: A. Rodriguez, S. Keefe, M. Deeds, Z. Huang, H. Richardson, K. Pals
- Approve **In Person at Bello Gusto Urban Pizzeria August 16, 2022 @ 7:00pm**
- Committee updates
 - Lunch Calendar Coordinator
 - 4 new volunteers
 - Blurb to S. Keefe for lunch volunteers to post on PSO website
 - Lunch Sales and Concessions
 - Q. Ho is ordering concessions for vending machine and sales at window (still supply issues)
 - Vending machine is not working – locksmith coming on Friday
 - Items for sale in vending machine are now on sale at the window
 - Faculty Appreciation
 - Email to teachers with Sign Up going out tomorrow
 - FA lead needs to provide PEX statements to M. Deeds
 - Headmaster Chats
 - Going well
 - Lead is adjusting amount of refreshments to accommodate attendees
 - Parent Mentors
 - Emails will go out to mentors from H. Richardson during the 1st and 3rd week of every month
 - Highlight events
 - Used Uniforms
 - Discussion regarding making used uniforms more available
 - Additional sales (aside from next week) will be added for the months of November and January
 - K. Pals request to include used uniform email on the PSO website
 - Need help with sewing and cutting patches. Request to contact grandparent who helped with all the alterations last year. Also need help with washing uniforms (Z. Huang to follow up and provide contact information to K Pals.)
 - Spirit Wear
 - K. Pals suggestion for new spirit items

- Rubber bracelets “Titan Strong” (AR to check with Headmaster)
 - Pennant (no)
 - Pen (AR to check with Headmaster)
 - Foam sword to be sold only at games (AR to check with Headmaster)
 - Eye patch “Titans” – ordered (sold at games)
 - Pom poms – ordered (sold at games)
 - T-shirts for students and adults (various colors/materials - dri-fit/cotton). Checking with various vendors
 - Received approval from Athletic Director to sell spirit wear items at games
 - House shirts
 - Looking at different pins for the houses (bigger with the name of each Titan house)
 - Need to order more house shirts. Will sell the inventory we have this week and next week
- Financials
 - Lunch / Concession
 - \$630.00
 - Used Uniforms
 - \$4260.00
 - School Eatery (check)
 - Have not been able to get in contact with School Eatery and have not received any deposit/check into PSO account for May sales
 - M. Deeds will talk to former treasurer about any access to School Eatery account and also reach out to Archway to see if they have different contact information. M. Deeds will also send out an email to School Eatery.
- PSO Website
 - New PSO website is now live!
 - S. Keefe is still working on figuring out announcements
 - Cannot currently attach flyers or canva posts on to pages. Currently only just email with information. S. Keefe still working on it
- Snowstorm
 - TBD – waiting to hear back from Headmaster about pushing out dates for Snowstorm this year
 - If date cannot be changed will need to start promoting ASAP
- Triad
 - Working on a theme - asked parent (J. Wermer) to help
- Next board meetings
 - Tuesday Oct 4, 2022 7:30pm - 8:30pm Sozo's
 - Tuesday Nov 8, 2022 7:30pm - 8:30pm Zoom
 - Monday, December 5 at 8:30 am (school cafeteria)